

# INTAKE & CONSULTATION



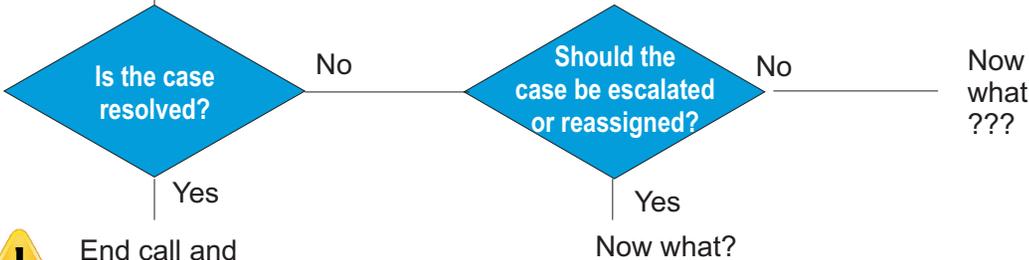
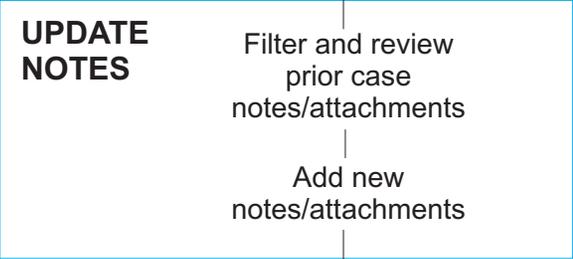
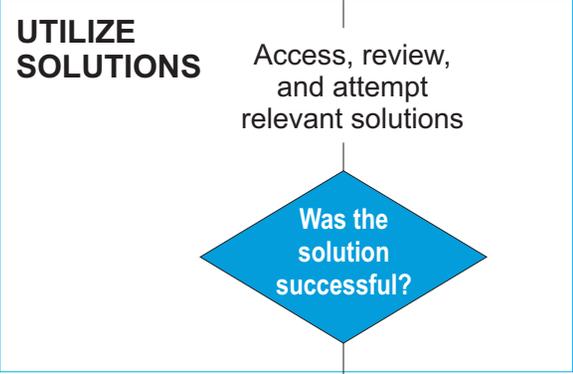
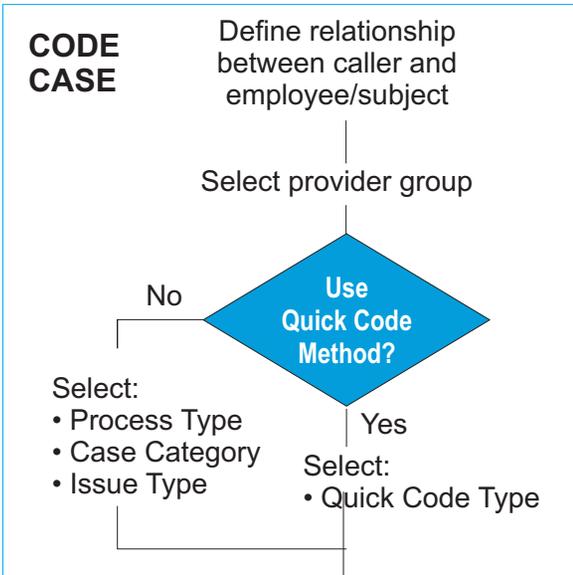
EE/Leader/  
3rd Party/HR

Are they calling to discuss another employee?

What is this case about?

Do I need help answering this question?

What other case details should I be capturing?



*\*Once a case is closed it cannot be reopened!*



End call and close case\*

